

**RESOLUTION NO. 2019-019**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE FINDING THE CITY HALL RECEPTION DESK AND CLERK'S OFFICE REMODEL (WFC017) AND 8401 LAGUNA PALMS REMODEL (WFC032) PROJECTS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AND APPROVING BOTH PROJECTS; AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSTRUCTION CONTRACT WITH TRIAMID CONSTRUCTION OF CENTRAL CALIFORNIA, INC. FOR THE CITY HALL RECEPTION DESK AND CLERK'S OFFICE REMODEL (WFC017) AND 8401 LAGUNA PALMS REMODEL (WFC032) PROJECTS IN THE AMOUNT OF \$347,682; AUTHORIZING THE CITY ENGINEER TO APPROVE CHANGE ORDERS NOT-TO-EXCEED \$52,150; AMENDING FISCAL YEAR 2018-19 BUDGET AND 2018-2023 CAPITAL IMPROVEMENT PROGRAM BY \$200,571; AND AUTHORIZING THE FINANCE DIRECTOR TO DISPOSE OF SURPLUS CITY PROPERTY IN THE FORM OF A MOBILE METAL FILE CABINET**

**WHEREAS**, the City Hall Clerk's Office Remodel (WFC017) Project will result in the demolition of the existing reception area, construction of a new reception desk, demolition in the Clerk's office and construction of a new wall, with a transaction window. The 8401 Laguna Palms Remodel (WFC032) Project will result in the demolition and relocation of casework, construction of a new office, modification of existing casework and installation of new dedicated outlet at casework in the Finance Area on the first floor. The Project will include demolition of a file area, construction of a new conference room with a new HVAC zone, and conversion of an existing conference room to an office on the second floor (Projects); and

**WHEREAS**, staff has designated the metal file cabinet as surplus as they are no longer needed and the City intends to use this space to build a new conference room in its place as part of a Capital Improvement Project; and

**WHEREAS**, Elk Grove Municipal Code Chapter 3.42 specifies the terms and conditions for the disposition of surplus City property; and

**WHEREAS**, the City of Elk Grove desires to surplus one mobile metal file cabinet, and dispose of the assets.

**WHEREAS**, an invitation to bid was duly advertised on December 5, 2018 and December 12, 2018, and bids were opened on January 8, 2019; and

**WHEREAS**, Triamid Construction of Central California, Inc. was determined to be the responsible bidder submitting the lowest responsive bid;

**WHEREAS**, both Projects are considered a project under California Environmental Quality Act (Section 21000 et seq. of the Public Resources Code, hereinafter referred to as CEQA) which requires that cities consider the environmental consequences of their actions before approving a project; and

**WHEREAS**, Section 15301 (Class 1: Existing Facilities) of the State CEQA Guidelines (Chapter 3 of Division 6 of Title 14 of the California Code of Regulations) provides an exemption from CEQA for projects involving the minor alteration of existing public or private facilities when the alteration involves negligible or no expansion of an

existing use. Both WFC017 and WFC032 involve minor interior alterations and remodels to existing office space which currently provide government services. WFC017 will improve an existing reception area and install a new interior wall with transaction window within the Clerk's office to facilitate public transactions. WFC032 will involve dedication of outlets, casework improvements/demolition, and office space reorganization. Both Projects involve interior alterations to the existing square footage of the building and do not require construction of additional building square. As both Projects involve only minor interior alterations and would not result in an expansion of existing use of the remodeled areas, both WFC017 and WFC032 qualify for Categorical Exemption 15301, Class 1(a): Existing Facilities; and

**WHEREAS**, the 8401 Laguna Palms Remodel (WFC032) Project is included as a Minor Public Works Project in the 2018-2019 Fiscal Year Budget; and

**WHEREAS**, Elk Grove Municipal Code Section 21.15.010 defines a Capital Project as a project that constructs physical improvements with a total project cost over \$250,000; and

**WHEREAS**, the total funding needed to award the project would make the total project cost exceed \$250,000.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Elk Grove hereby:

- 1) Finds the Projects exempt from CEQA pursuant to pursuant to section 15301 of the State CEQA Guidelines and approves both Projects; and
- 2) Authorizes the City Manager to execute a construction contract with Triamid Construction of Central California, Inc. for the City Hall Reception and Clerk's Office Remodel (WFC017) and 8401 Laguna Palms Remodel (WFC032) in the amount of \$347,682 upon receipt of all required bonds and insurance and the approval of such bonds and insurance by the City Attorney; and
- 3) Authorizes the City Engineer to approve change orders not-to-exceed \$52,150; and
- 4) Amends to the FY 2018-2023 Capital Improvement Program and Fiscal Year 2018-19 Budget by \$200,571 for the 8401 Laguna Palms Remodel Project (WFC032):
  - a. Amends the 2018-2023 Capital Improvement Program and Fiscal Year 2018-19 Budget for the 8401 Laguna Palms Remodel Project (WFC032) by removing \$70,000 in Capital Reserve (Fund 106) funds from the 2019-2020 Fiscal Year Project Budget, adding \$70,000 in Capital Reserve (Fund 106) funds in the current 2018-2019 Fiscal Year Budget;
  - b. Amends the 2018-2023 Capital Improvement Program and Fiscal Year 2018-19 Budget for the 8401 Laguna Palms Remodel Project (WFC032) adding \$130,571 in General Fund Capital Reserve (Fund 106), and making this a CIP project instead of a minor public works project;

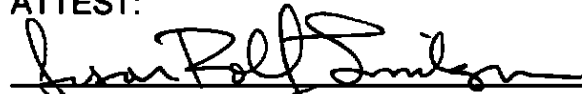
5) Authorizes the Finance Director to exercise the disposal of surplus City property in the form of a mobile file cabinet.

**PASSED AND ADOPTED** by the City Council of the City of Elk Grove this 13<sup>th</sup> day of February 2019.



\_\_\_\_\_  
STEVE LY, MAYOR of the  
CITY OF ELK GROVE

ATTEST:



\_\_\_\_\_  
JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:



\_\_\_\_\_  
JONATHAN P. HOBBS,  
CITY ATTORNEY

**CERTIFICATION**  
**ELK GROVE CITY COUNCIL RESOLUTION NO. 2019-019**

STATE OF CALIFORNIA       )  
COUNTY OF SACRAMENTO    )       ss  
CITY OF ELK GROVE         )

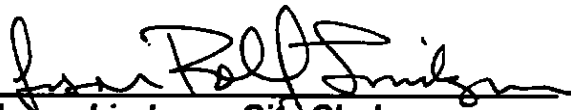
***I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on February 13, 2019 by the following vote:***

**AYES:           COUNCILMEMBERS:       *Ly, Hume, Nguyen, Suen***

**NOES:           COUNCILMEMBERS:       *None***

**ABSTAIN:       COUNCILMEMBERS:       *None***

**ABSENT:        COUNCILMEMBERS:       *Detrick***

  
**Jason Lindgren, City Clerk**  
**City of Elk Grove, California**